

# **International Society of Arboriculture (Australian Chapter) Limited**

**ABN 77 090 873 644**

## **Financial Statements**

**For the Period Ended 31 December 2009**

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

For the Period Ended 31 December 2009

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# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Directors' Report

31 December 2009

Your directors present their report on the company for the financial period ended 31 December 2009.

### 1. General information

#### Directors

The names of the directors in office at any time during, or since the end of, the period are:

Names	Appointed/Resigned
John Rayner Cobbett	Resigned 19 August 2009
Henry Haavisto	
Craig Hallam	
Craig Jeffrey Hinton	
Kiah Martin	Resigned 30 September 2009
Douglas John Sharp	
Ian Alexander McKenzie	Appointed 25 November 2008
Robert Joseph Sutton	Appointed 18 February 2009

Directors have been in office since the start of the financial period to the date of this report unless otherwise stated.

#### Principal Activities

The principal activities of International Society of Arboriculture (Australian Chapter) Limited during the financial period were the operation of the Australian Chapter for the International Society of Arboriculture. This involves the promotion, awareness and education of the Arboricultural industry.

No significant change in the nature of these activities occurred during the period.

### 2. Business review

#### Operating Results

The profit (loss) of the company after providing for income tax amounted to \$ (2,828).

#### Dividends paid or declared

The company's constitution does not allow for the payment of dividends to members.

### 3. Other items

#### Significant Changes in State of Affairs

No significant changes in the company's state of affairs occurred during the financial period.

# **International Society of Arboriculture (Australian Chapter) Limited**

ABN 77 090 873 644

**Directors' Report**

**31 December 2009**

## **3. Other items continued**

### **After balance day events**

No matters or circumstances have arisen since the end of the financial period which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

### **Auditors Independence Declaration**

The auditors independence declaration for the period ended 31 December 2009 has been received and can be found on page 4 of the financial report.

## **4. Director Information**

### **Information on Directors**

John Rayner Cobbett	Company Secretary
Henry Haavisto	Certification and Education Director
Craig Hallam	Business Development Director / ISA BOD
Craig Jeffrey Hinton	President
Kiah Martin	SIS Director (WOTT)
Douglas John Sharp	TCC Director
Ian Alexander McKenzie	Director
Robert Joseph Sutton	Director

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Directors' Report

31 December 2009

### 4. Director Information continued

#### Meetings of Directors

During the financial period, 8 meetings of directors (including committees of directors) were held. Attendances by each director during the period were as follows:

	Directors' Meetings	
	Eligible to attend	Number attended
John Rayner Cobbett	3	7
Henry Haavisto	8	8
Craig Hallam	8	7
Craig Jeffrey Hinton	8	8
Kiah Martin	6	7
Douglas John Sharp	8	8
Ian Alexander McKenzie	8	8
Robert Joseph Sutton	6	5

Signed in accordance with a resolution of the Board of Directors:

Director: .....  
Craig Jeffrey Hinton

Director: .....  
Henry Haavisto

Dated this ..... day of February 2010

# **International Society of Arboriculture (Australian Chapter) Limited**

**ABN 77 090 873 644**

## **Auditors Independence Declaration under Section 307C of the Corporations Act 2001**

I declare that, to the best of my knowledge and belief, during the period ended 31 December 2009 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

PERKS AUDIT & ASSURANCE

247 Fullarton Road

Eastwood

South Australia 5063

PETER J HILL

Partner

Registered Company Auditor

Dated this ..... day of February 2010

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Income Statement

For the Period Ended 31 December 2009

	2009	2008
	\$	\$
Other income	453,560	567,561
Employee benefits expense	(96,321)	(62,796)
Depreciation, amortisation and impairments	(4,881)	(3,036)
Cost of sales	(56,629)	(32,733)
Donations	(19)	(15,558)
Rent	(17,100)	(11,700)
Travel and accommodation	(97,016)	(143,663)
Other expenses	(184,249)	(270,534)
Finance costs	(173)	-
<b>Profit before income tax</b>	<b>(2,828)</b>	<b>27,541</b>
<b>Profit attributable to members</b>	<b>(2,828)</b>	<b>27,541</b>

The accompanying notes form part of these financial statements.

**International Society of Arboriculture (Australian Chapter)  
Limited ABN 77 090 873 644**

**Statement of Comprehensive Income**

**For the Period Ended 31 December 2009**

	<b>2009</b>	<b>2008</b>
	\$	\$
Net income/loss for the period	<u>(2,828)</u>	<u>27,541</u>
<b>Other comprehensive income</b>		
<b>Total comprehensive income for the period</b>	<u><u>(2,828)</u></u>	<u><u>27,541</u></u>

The accompanying notes form part of these financial statements.



# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Statement of Financial Position

31 December 2009

	Note	2009 \$	2008 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	2	177,931	150,788
Trade and other receivables	3	46,683	127,661
Inventories	4	24,052	29,145
<b>Total current assets</b>		<b>248,666</b>	<b>307,594</b>
<b>Non-current assets</b>			
Property, plant and equipment	5	12,324	16,106
<b>Total non-current assets</b>		<b>12,324</b>	<b>16,106</b>
<b>TOTAL ASSETS</b>		<b>260,990</b>	<b>323,700</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Trade and other payables	6	12,298	92,223
Short-term provisions	7	3,890	-
Other Liabilities	8	34,811	18,658
<b>Total current liabilities</b>		<b>50,999</b>	<b>110,881</b>
<b>Non-current liabilities</b>			
<b>TOTAL LIABILITIES</b>		<b>50,999</b>	<b>110,881</b>
<b>NET ASSETS</b>		<b>209,991</b>	<b>212,819</b>
<b>EQUITY</b>			
Retained earnings		209,991	212,819
<b>TOTAL EQUITY</b>		<b>209,991</b>	<b>212,819</b>

The accompanying notes form part of these financial statements.

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Statement of Changes in Equity

For the Period Ended 31 December 2009

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2008	212,819	212,819
Loss for the period	(2,828)	(2,828)
<b>Balance at 31 December 2009</b>	<b>209,991</b>	<b>209,991</b>

The accompanying notes form part of these financial statements.

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Statement of Cash Flows

For the Period Ended 31 December 2009

	Note	2009 \$	2008 \$
<b>Cash from operating activities:</b>			
Receipts from customers and members		574,129	552,058
Payments to suppliers and employees		(550,955)	(761,628)
Interest received		5,241	8,496
Finance costs		(173)	-
<b>Net cash provided by (used in) operating activities</b>	10	<u>28,242</u>	<u>(201,074)</u>
<b>Cash flows from investing activities:</b>			
Purchase of property, plant and equipment		(1,099)	(8,634)
<b>Net cash provided by (used in) investing activities</b>		<u>(1,099)</u>	<u>(8,634)</u>
<b>Cash flows from financing activities:</b>			
<b>Other activities:</b>			
<b>Net increase (decreases) in cash held</b>		27,143	(209,708)
Cash at beginning of financial period		<u>150,788</u>	<u>360,496</u>
<b>Cash at end of financial period</b>		<u><u>177,931</u></u>	<u><u>150,788</u></u>

The accompanying notes form part of these financial statements.

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Notes to the Financial Statements

For the Period Ended 31 December 2009

### 1 Summary of Significant Accounting Policies

#### (a) General information

The financial report is for International Society of Arboriculture (Australian Chapter) Limited as an individual entity, incorporated and domiciled in Australia. International Society of Arboriculture (Australian Chapter) Limited is a company limited by guarantee.

#### (b) Basis of preparation

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependent on general purpose financial reports. This financial report is therefore a special purpose financial report that has been prepared in order to meet the requirements of the *Corporations Act 2001*.

The financial report has been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Corporations Act 2001* and the significant accounting policies disclosed below which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in notes. The accounting policies have been adopted in the preparation of this report are as follows:

#### (c) Change in reporting period

During the period ended 31 December 2008, the company changed its fiscal year end from 30 June to 31 December. Accordingly, the financial statements presented are as at and for the 18 months ended 31 December 2009.

In addition, financial information for the results of operations, cash flows and related notes are presented for the 12 months ended 30 June 2008 for comparison purposes.

#### (d) Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Notes to the Financial Statements

For the Period Ended 31 December 2009

### 1 Summary of Significant Accounting Policies continued

#### (e) Income taxes

No provision for income tax has been raised as the company is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

#### (f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### (g) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

#### (h) Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on the basis of weighted average costs.

#### (i) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

##### **Plant and equipment**

Plant and equipment are measured on the cost basis.

##### **Depreciation**

The depreciable amount of all fixed assets is depreciated on a diminishing value basis over the asset's useful life to the company commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

Notes to the Financial Statements

For the Period Ended 31 December 2009

## 1 Summary of Significant Accounting Policies continued

### (j) Provisions

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

## 2 Cash and cash equivalents

	2009	2008
	\$	\$
Cash on hand	-	189
Cash at bank	177,931	150,599
	<u>177,931</u>	<u>150,788</u>

### Reconciliation of Cash

	2009	2008
	\$	\$
Cash at the end of the financial period as shown in the cash flow statement is reconciled to items in the balance sheet as follows:		
Cash and cash equivalents	177,931	150,788
	<u>177,931</u>	<u>150,788</u>

## 3 Trade and other receivables

	2009	2008
	\$	\$
CURRENT		
Trade receivables	46,683	112,661
Other receivables	-	15,000
	<u>46,683</u>	<u>127,661</u>

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

Notes to the Financial Statements

For the Period Ended 31 December 2009

## 4 Inventories

	2009	2008
	\$	\$
CURRENT		
At Cost		
Inventories on hand	24,052	29,145
	<u>24,052</u>	<u>29,145</u>

## 5 Property, plant and equipment

	2009	2008
	\$	\$
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	29,509	28,410
Accumulated depreciation	(17,185)	(12,304)
Total plant and equipment	<u>12,324</u>	<u>16,106</u>
<b>Total property, plant and equipment</b>	<u><b>12,324</b></u>	<u><b>16,106</b></u>

### Movements in Carrying Amounts

Movement in the carrying amount for each class of property, plant and equipment between the beginning and the end of the current financial period

	Plant and Equipment	Total
	\$	\$
Balance at the beginning of period	16,106	16,106
Additions	1,099	1,099
Depreciation expense	(4,881)	(4,881)
Carrying amount at the end of period	<u>12,324</u>	<u>12,324</u>

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

Notes to the Financial Statements

For the Period Ended 31 December 2009

## 6 Trade and other payables

	2009	2008
	\$	\$
CURRENT		
Unsecured liabilities		
Trade payables	3,749	65,085
Sundry payables and accrued expenses	1,142	-
Accrued expenses	5,500	5,500
Other payables	1,907	21,638
	<u>12,298</u>	<u>92,223</u>

## 7 Provisions

	2009	2008
	\$	\$
CURRENT		
Employee benefits	3,890	-
	<u>3,890</u>	<u>-</u>

## 8 Other Liabilities

	2009	2008
	\$	\$
CURRENT		
Funds held in trust	34,811	18,658
<b>Total</b>	<u>34,811</u>	<u>18,658</u>

## 9 Members' Guarantee

The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$ 10 each towards meeting any outstandings and obligations of the company. At 31 December 2009 the number of members was 531 (2008: 516).



# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

Notes to the Financial Statements

For the Period Ended 31 December 2009

## 10 Cash Flow Information

<b>Reconciliation of Cash Flow from Operations with Profit after Income Tax</b>	<b>2009</b>	<b>2008</b>
	\$	\$
Net income/loss for the period	(2,828)	27,541
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit		
Depreciation	4,881	3,036
Changes in assets and liabilities		
(Increase)/decrease in trade and term receivables	80,978	(62,909)
(Increase)/decrease in inventories	5,093	(20,438)
Increase/(decrease) in trade payables and accruals	(79,925)	(95,949)
Increase/(decrease) in other liabilities and funds	16,153	(52,355)
Increase/(decrease) in provisions	3,890	-
Cashflow from operations	<u>28,242</u>	<u>(201,074)</u>

## 11 Company Details

### Registered office

The registered office of the company is:

International Society of Arboriculture (Australian Chapter) Limited  
247 Fullarton Road  
Eastwood  
South Australia 5063

# International Society of Arboriculture (Australian Chapter) Limited

ABN 77 090 873 644

## Directors' Declaration

The directors of the company declare that:

1. The financial statements and notes, as set out on pages 5 to 15, are in accordance with the *Corporations Act 2001* and:
  - (a) comply with Australian Accounting Standards; and
  - (b) give a true and fair view of the financial position as at 31 December 2009 and of the performance for the period ended on that date of the company.
2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director .....

Craig Jeffrey Hinton

Director .....

Henry Haavisto

Dated this ..... day of February 2010

# **International Society of Arboriculture (Australian Chapter) Limited**

ABN 77 090 873 644

## **Independent Audit Report to the members of International Society of Arboriculture (Australian Chapter) Limited**

### **Report on the Financial Report**

We have audited the accompanying financial report, being a special purpose financial report, of International Society of Arboriculture (Australian Chapter) Limited, which comprises the statement of financial position as at 31 December 2009, and the income statement, statement of changes in equity and statement of cash flows for the period then ended, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

### **The Responsibility of the Directors for the Financial Report**

The directors of the company are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the company's constitution and are appropriate to meet the needs of the members. The directors' responsibility also includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting under the company's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

# **International Society of Arboriculture (Australian Chapter) Limited**

ABN 77 090 873 644

## **Independent Audit Report to the members of International Society of Arboriculture (Australian Chapter) Limited**

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

### **Auditor's Opinion**

In our opinion, the financial report presents fairly, in all material respects, the financial position of International Society of Arboriculture (Australian Chapter) Limited as of 31 December 2009 and of its financial performance and its cash flows for the period then ended in accordance with the accounting policies described in Note 1 to the financial statements.

PERKS AUDIT & ASSURANCE

247 Fullarton Road

Eastwood

South Australia 5063

PETER J HILL

Partner

Registered Company Auditor

Dated this ..... day of February 2010