



MINUTES
of the
ISAAC Annual General Meeting
(AGM 2005)

October 3, 2005

1. DATE & VENUE OF THE MEETING

The ISAAC AGM 2005 occurred October 3, in a meeting room of the Albert Hall, Launceston, TAS.

2. OPENING THE MEETING

The Chair, ISAAC President Craig Hinton, declared the meeting open at 4:53 pm and welcomed those present.

3. PRESENT

ISAAC directors, ISAAC members, and observers.

4. AGENDA ITEMS

4.1 Tabling Minutes of ISAAC AGM 2004.

ISAAC Secretary Clive Sorrell tabled Minutes of ISAAC AGM 2004 and called for amendments to them.

Amendments were not proposed.

4.1.1 Motion:

That the board and members approve the Minutes of AGM 2004.

Moved by: Rodney Page.

Seconded by: Marcus Lodge.

The motion was carried.

The Chair reminded members that all Minutes of ISAAC Board Meetings are posted at the ISAAC website.

4.2 Matters arising from the Minutes of AGM 2004.

None.

4.3 A report from the ISAAC President.

President Craig Hinton tabled his report:

- 4.3.1 I am delighted to announce that membership of the chapter has grown strongly and is now about 360.
- 4.3.2 The ISAAC Arborist Insurance Scheme is proving popular and providing some income for the chapter.
- 4.3.3 The ISAAC website is averaging about fifty hits per day.
- 4.3.4 Unlike the previous two conferences, this year's was organised and administered in-house. This worked well. I thank Sharyn Kumnick, Craig Hallam and Hugh Taylor for the effort they contributed to it.
- 4.3.5 ISAAC, thanks to David Galwey, has established a strong link with Standards Australia. In future, ISAAC will be involved in formulation of standards concerning arboricultural issues. I urge the chapter's members to comment on future drafts of standards.
- 4.3.6 ISAAC continues to support, and to form relationships, with other arboricultural groups, for example, SASA, VTIO, and QAA.
- 4.3.7 The National Arboriculture Forum (NAF) met again this year and continued a discussion of methods of communication between its groups. An outcome of yesterday's meeting is that a NAF forum will be hosted by the ISAAC website.

4.4 A report from the ISAAC Treasurer.

Treasurer John Cobbett tabled the following report:

- 4.4.1 All the indicators for the 2004-2005 financial year have been good for ISAAC. We have increased membership, today passing the 370 mark, had excellent results from our insurance scheme with over 90 members taking advantage of our low rates, completed another successful conference, publication sales have increased by 100%, and the ISA Arborist Certification program is becoming more popular.
- 4.4.2 Many of the problems we identified in the 2003-2004 year have been rectified and we continue to improve our reporting systems. Some positive and effective sub-committees have been formed including a new ISAAC Finance Sub-committee which will review all financial matters on a monthly basis.
This sub-committee includes David Beattie (Advanced Arbor Services and ISAAC Director), Dean Simonsen (TreeLogic), Sue Slaughter (ISAAC Administration Office) and myself, the ISAAC Treasurer.
- 4.4.3 Increasing membership brings benefits for all members. Financially we benefit from the initial increase in membership dues, and, as a spin-off, more sponsors become willing to support ISAAC and this increases ISAAC's income.
The board aims continually to provide better services and opportunities to members. This is easier with an increasing membership. Better services to members increases overall membership and a larger membership allows us to provide better services.

- 4.4.4 We established a new bank account this year, primarily to financially manage the conference. Additionally, this 'Major Events' account will include the finances of Arbor Camp and the Victorian Tree Climbing Championship.
- 4.4.5 We invested in computer software for managing ISAAC events. This enabled the board this year, for the first time, to process events in-house instead of spending on external commercial organisers. The financial status of the events account will be published soon.
- 4.4.6 The financial statement for the year 2004-2005 is now available (not audited). It shows a profit of \$22,367.00 which is acceptable in a year when we had extra expenses due to additional book keeping, accounting and ASIC costs.
ISAAC accounts are audited each year.
- 4.4.7 Your board of directors is working hard to improve ISAAC and we are laying foundations to ensure the future success of your organisation. I ask you to lend us your skills and to assist us by joining an ISAAC sub-committee. We need members to assist with insurance, promotions, events, membership, certification, merchandise, the Trauma Fund and a Research Fund.
- 4.4.8 I greatly appreciate, and hereby acknowledge, the generous support of our sponsors.
- 4.4.9 The Treasurer tabled a draft Profit & Loss Statement that has not been audited. Following auditing, the statement will be published in the chapter's newsletter, *The Bark*.

Questions and discussion about membership fees, chapter assets, advertising and promotion, followed the treasurer's presentation. Directors and members congratulated and thanked John Cobbett for his achievements on behalf of ISAAC. Directors expressed appreciation to Sue Slaughter of the ISAAC Administration Office.

4.5 Motions on Notice.

None.

4.6 Pre-notified questions from members.

No questions were received prior to the meeting.

4.7 Some directors of the ISAAC Board relinquish office.

4.7.1 In accord with the ISAAC Constitution, three members of the board were required to relinquish office, but were entitled to stand again for re-election to the board.

The directors who relinquished office are: David Galwey (VIC), Martin Norris (VIC) and Rodney Page (NSW).

4.7.2 Another director, Bruce Moorman (WA), resigned from the board earlier in the year. Consequently, four positions on the ISAAC Board of Directors, became available.

4.8 Election of new directors to the ISAAC Board 2005-2006.

4.8.1 Martin Norris (VIC) was again nominated for a position of the board.

4.8.2 The following additional three candidates were also nominated: John Atkins (NSW), Kiah Martin (VIC), and Jeremy Young (QLD).

4.8.3 All four nominees accepted nomination.

As only four nominations were received for the four vacant positions, neither voting or discussion were required.

The Secretary proposed that the nominees, being fully subscribed members of both the ISA and its Australia Chapter, be approved by the meeting to join the ISAAC Board of Directors.

4.8.3.1 Motion:

That John Atkins, Kiah Martin, Martin Norris and Jeremy Young, be elected to the ISAAC Board of Directors.

Moved by: Clive Sorrell.

Seconded by: David Galwey.

The Motion was carried.

The four accepted positions with the board and were applauded by members present at the meeting.

4.8.4 The ISAAC Board of Directors for the year 2005-2006, consists of the following individuals:

ATKINS	John		NSW
BEATTIE	David		NSW
COBBETT	John	Treasurer	VIC
HALLAM	Craig	Vice President	VIC
HINTON	Craig	President	VIC
MARTIN	Kiah		VIC
NORRIS	Martin		VIC
SHARP	Doug		VIC
SORRELL	Clive	Secretary	VIC
TAYLOR	Hugh		NSW
THORNTON	Colin		SA
YOUNG	Jeremy		QLD

The ISAAC President, on behalf of the board and membership, thanked the directors who stepped down from the board, for their contributions to ISAAC.

5. OTHER BUSINESS

None.

6. CLOSING THE MEETING

The President thanked participants for attending, and then declared the meeting closed at 5:26 pm.