



MINUTES
of the
ISAAC Annual General Meeting 2006
(AGM 2006)

October 9, 2006

1. DATE & VENUE OF THE MEETING

The ISAAC AGM 2006 occurred October 9 at the ISAAC National Conference venue, the Briseis Function Centre, Geelong Racing Club, Geelong, Victoria.

2. OPENING THE MEETING

Chair of the Meeting: ISAAC President Craig Hinton declared the meeting open at 4:48 p.m. and welcomed those attending.

Minutes of the Meeting: ISAAC Secretary Clive Sorrell.

3. PRESENT

ISAAC directors, ISA and ISAAC members, the ISA Executive Officer, the ISA President, and observers.

4. AGENDA ITEMS

4.1 Tabling Minutes of ISAAC AGM 2005.

ISAAC Secretary Clive Sorrell tabled Minutes of ISAAC AGM 2005 and called for amendments to them.

Amendments were not proposed.

4.1.1 Motion:

That the board and members approve the Minutes of AGM 2005.

Moved by: Ian McKenzie.

Seconded by: Jeff Latter.

The motion was carried.

The Chair reminded members that all Minutes of ISAAC Board Meetings are posted at the ISAAC website.

4.2 Matters arising from the Minutes of AGM 2005.
None.

4.3 A report from the ISAAC President.

Craig Hinton tabled the following report:

4.3.1 The biggest development for ISAAC this year was the board's successful bid for the ISA 2011 International Conference & ITCC. Our team created a bid that greatly impressed the ISA Board at its meeting in Hawaii during March. It is the start of an ISAAC process leading to ISA 2011 in Brisbane. Another component of the process is this current, joint, ISAAC & NZAA Conference & TCC here in Geelong, and another component will occur in 2008 when ISAAC hosts the Inaugural Asia Pacific Arboricultural Conference. To ensure success of these events the ISAAC Board developed a Five-Year Business Plan to take us through to 2011. The plan will be published soon.

4.3.2 Some key goals of the ISAAC Business Plan:

4.3.2.1 To have 500 chapter members by the time of the ISAAC AGM 2007, a target that we have already achieved.
The target for the year 2011, is 800 members. I am confident we will surpass this figure by a substantial margin.

4.3.2.2 To host the Inaugural Asia Pacific Arboricultural Conference, in the year 2008, in Brisbane.

4.3.2.3 Strategic affiliation with the Utility Arborists Association. We have commenced offering joint ISAAC/UAA memberships. These will be a strong driver of membership growth..

4.3.2.4 Introduction of insurance for arboricultural plant and equipment as a segment of the ISAAC Arborist Insurance Scheme.

4.3.2.5 So far in Australia there has not been a strong embrace of the ISA Arborist Certification program, but the ISAAC Board believes that this program too will become a strong incentive for chapter membership.

4.4 A report from the ISAAC Treasurer.

John Cobbett tabled the following report:

4.4.1 I am pleased to report, and I'm sure you will be happy to know, that you are part of a successful organisation.
Although we are financially secure today it is important that we remain financially strong and acutely aware of our chapter's strengths and weaknesses. There are many challenges ahead as ISAAC and the Utility Arborist Association begin working co-operatively together, and as ISAAC works towards hosting ISA 2011.
The President has outlined our past achievements and you will agree that accumulating an ISAAC membership of 500, is a great result.

4.4.2 There was good financial growth of the chapter's three major sources of income:

4.4.2.1 Membership dues increased 38%, to \$66,990.00

- 4.4.2.2 Insurance Scheme income increased 24%, to \$18,469.00
- 4.4.2.3 Sales of publications and other merchandise increased 44%, to \$44,333.00
- 4.4.3 Overall, profit increased by 20%, which is in line with budget expectations.
- 4.4.4 Figures for ISAAC's bank accounts as at September, 2006:
- Cheque account — \$42,167.27
Major Events — \$100,000.00 (approximately)
Cash management (Trust Account) — \$50,446.62
- Creditors — \$6,021.36
Debtors — \$2,901.97
- 4.4.5 We increased stock levels of publications in order to reduce delivery times to members and to provide a broader range of literature.
- 4.4.6 We may have to increase the office hours of staff at the ISAAC Administration Office because membership growth and conference organising is increasing the workload there. At the moment the office is open three days per week.
- 4.4.7 I thank Sue Slaughter and Sharyn Kumnick for their dedication to ISAAC. They work extremely hard for you, the members, and I trust that you will take the opportunity to thank them personally while you and they are here in Geelong.

I congratulate President Craig Hinton, Vice President Craig Hallam, and Director Jeremy Young, for the work they did to present another successful ISAAC conference.

The road ahead looks good, so I encourage everybody to stay on board and enjoy being part of your successful industry organisation.

4.5 Pre-notified questions from members.

No questions were received prior to the meeting.

4.6 Motions on Notice.

- 4.6.1 That the meeting resolve, by a simple majority of attending, financially subscribed, joint members of the ISA and of its Australia Chapter, to allow the incumbent ISAAC President to nominate for another consecutive term, as permitted by the ISAAC Constitution (Page 8, Item 11, Directors).

Moved by: Robert Saavra.

Seconded by: Jeff Latter.

The Motion was carried.

4.7 Some directors of the ISAAC Board 2003 — 2006 relinquish office.

- 4.7.1 In accord with the ISAAC Constitution, four members of the board, whose tenure expired, relinquished office, but were entitled to stand again for re-election to the board: John Cobbett (VIC), Craig Hallam (VIC), Craig Hinton (VIC), and Clive Sorrell (VIC).

Craig Hinton relinquished the role of Chair of the Meeting, and his place was taken by ISAAC Director Jeremy Young.

4.8 Election of new directors to the ISAAC Board 2005-2006.

4.8.1 The ISAAC Administration Office received nominations from the membership for all four directors whose tenure had expired.

John Cobbett, Craig Hallam, Craig Hinton, and Clive Sorrell accepted the nominations.

Additionally, member Henry Haavisto, of South Australia, was nominated for a vacant position on the ISAAC Board of Directors, and accepted.

All five were elected by the meeting without opposition.

Craig Hinton was again elected ISAAC President.

4.8.2 The composition of the ISAAC Board of Directors for the year 2006 — 2007 is as follows:

ATKINS	John		NSW
BEATTIE	David		NSW
COBBETT	John	Treasurer	VIC
HAAVISTO	Henry		SA
HALLAM	Craig	Vice President	VIC
HINTON	Craig	President	VIC
MARTIN	Kiah		VIC
NORRIS	Martin		VIC
SHARP	Doug		VIC
SORRELL	Clive	Secretary	VIC
YOUNG	Jeremy		QLD

5. MATTERS ARISING

5.1 Rodney Page, ISAAC member, informed the meeting that he disagrees with the board's decision to schedule the chapter's National Conference 2007 for the month of May, and consequently not offer an Australian Tree Climbing Championship next year.

ISAAC Vice President, Craig Hallam, explained to the meeting the board's reasons for rescheduling future annual conferences and ATCC's to occur in May.

Kiah Martin, ISAAC Director, addressed the meeting and outlined the opportunities presented by the board's decision.

The meeting accepted the decision.

6. CLOSING THE MEETING

The President thanked participants for attending, and declared the meeting closed at 5:20 p.m.

Distribution of the Minutes: ISAAC Board; ISAAC Administration; ISAAC Website.