

Prerequisite competency completion		
Has the candidate successfully completed the prerequisite unit requirements of AHCARB402 Supervise and audit tree operations?	Yes/No (Y/N)	Signed (Initialled)
AHCARB404 Conduct a safety audit		
AHCARB302 Inspect trees for access and work		
AHCARB313 Identify trees		
Required forms completion		
Has the candidate successfully completed the required forms?	Yes/No (Y/N)	Signed (Initialled)
Site-specific risk assessment form		
Safety audit form		
Safety audit report		
Pruning specification form		
Compliance and audit report form		
Mandatory Equipment (as a minimum)		
Has each of the mandatory equipment items been used to gather evidence for assessment?	Yes/No (Y/N)	Signed (Initialled)
computer		
word processing software		
internet connection		
digital camera/phone camera		
trees		
Knowledge Evidence		
Has the candidate successfully completed the Knowledge Evidence requirements by demonstrating knowledge of each of the line items below?	Yes/No (Y/N)	Signed (Initialled)
operational audits		
use of appropriate pruning tools, equipment and machinery		
site establishment:		
– conformance to requirements		
operational audits - tree operations		
tree operations:		
– monitoring pruning techniques		

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– monitoring tree operations		
– compliance to AS 4373		
– compliance to the written specifications		
operational audits - quality auditing		
auditing quality of pruning works		
requirements for additional pruning works		
documenting additional pruning works		
recording additional pruning works		
operational audits - volume of works		
volume of pruning program works:		
– estimating volume of pruning program works		
– recording volume of pruning program works		
operational audits - work team		
conflict resolution:		
– work team		
– individuals		
safety issues:		
– drug use		
– alcohol use		
– fatigue		
team-building:		
– work team-building exercises		
– promotion of team-building exercises		
operational audits - areas of improvement		
areas of improvement in work operations		
documentation of areas of improvement:		
– written improvement notices		
– verbal improvement notices		
– issuing of improvement notices		
operational audits - compliance and reporting		
compliance and audit results		
reporting compliance results		
reporting audit results		

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Performance evidence		
Has the candidate successfully demonstrated the Performance Evidence requirements of the unit of competency AHCARB402 Supervise and audit tree operations, and as per listed line items below?	Yes/No (Y/N)	Signed (Initialled)
determining location of above-and-below-ground services		
undertaking a site-specific risk assessment by identifying work health and safety hazards and assessing risk		
assessing site conditions for requirements of equipment, personnel and access		
determining appropriate pruning tools, equipment and machinery according to pruning specification and site-specific assessment		
recording and implementing work health, safety, site, environmental and traffic control measures		
supervising and confirming site establishment conforms to requirements		
confirming toolbox meeting participation and documentation		
confirming tree evaluation from hazard evaluation report provided		
using provided written specification for pruning works		
communicating written specification to work team and confirm response		
conducting safety audit of personnel, equipment, machinery and documentation		
supervising and monitoring tree operations		
documenting areas of improvement in work operations		
issuing verbal and written improvement notices		
monitoring pruning techniques for compliance to the written specifications and as 4373		
estimating and record volume of pruning program works		
auditing quality of pruning works		
documenting and record additional pruning works required		
reporting compliance and audit results		
use of industry standard terminology to describe supervision and audit operations.		

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Assessment conditions			
Assessment may be conducted in a simulated or real work environment; however, determination of competency requires the application of work practices under work conditions.		Yes/No (Y/N)	Signed (Initialled)
Have assessments been demonstrated consistently over time?			
Have assessments been demonstrated in a suitable range of contexts?			
Have assessments been demonstrated with a productivity-based outcome?			
Have assessments been demonstrated with multiple assessment events and reports?			
Assessor Declaration			
Assessors must satisfy current standards for RTOs in the assessment of arboriculture units of competency.		Yes/No (Y/N)	Signed (Initialled)
Has assessment been conducted only by persons who have:			
<ul style="list-style-type: none"> • arboriculture vocational competencies at least to the level being assessed? 			
<ul style="list-style-type: none"> • current arboriculture industry skills directly relevant to the unit of competency being assessed? 			
Assessor name	Assessor qualification	Year	Full Signature
Competency Determination			
This section determines the skills and knowledge required to carry out supervision and auditing of tree operations on arboricultural work sites in accordance with existing tree hazard evaluation and pruning specification documentation.			Competent / Not yet competent
The candidate is competent in carry out supervision and auditing of tree operations.			
Competency Assessment Completion			
Assessor name	Date	Full Signature	

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