

incorporating: Client management Legislation Emergency preparation Hazard identification Risk control AQF 2C Risk assessment form AQF 3C Risk assessment form AQF 4C Risk assessment form		
Has the candidate met the knowledge requirements for each of the line items listed below?	Yes/No (Y/N)	Signed (Initialled)
Client management		
clients		
client briefs		
client consultation and client brief		
scope of survey/works		
extent of works:		
– clarifying extent of works with client		
– clarifying the terminology used		
written record of contract		
providing written specification to client		
feedback from client		
client needs:		
– client need for evidentiary data records		
the client’s risk threshold		
determination of stakeholder needs		
advising client and stakeholders of need for further advice or testing		
management of client expectations:		
– informing client if the brief can be met		
– methods of informing clients and organisations		
notification of local residents and authorities		
site considerations		
confirmation of site preparations		
methods of gaining access to site		
methods of gaining approval by owner or site management		
reports		
submission of forms to clients		
reporting to owner or site manager		
presentation of report to client		

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final report delivery to client/ statutory authority		
Legislation		
requirements of legislation		
legislative requirements		
regulatory requirements:		
– local government tree protection and preservation regulations		
requirements of Australian Standards		
specific requirements of statutory authorities		
statutory reporting requirements		
relevant legislation		
relevance of legislation		
relevant legislation to arboriculture		
applicable legislative requirements		
legislation relevant to auditing works		
documentation relevant to auditing works		
current versions of Australian Standards for arboriculture:		
– AS 4373		
– AS 2303		
– AS 2223		
– AS 3743		
relevant Codes of Practice		
Risk Assessment		
risk assessment		
risk assessment		
risk assessment systems		
site-specific risk assessment:		
– site-specific risk assessment methods		
– location of above-and-below-ground services		
workplace health and safety awareness:		
– awareness of own workplace health and safety		
hazard identification methods:		
– identification of work health and safety hazards		
preparation of forms for hazard identification and risk control		
rescue risk assessment		
arboriculture-specific risks		
risk of harm to self and others:		
– dust		

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– toxic plant parts		
– fungi		
– insects		
– animals		
– other substances		
<p>Note: It is an industry requirement for assessment to include the arboriculture-specific hazards of:</p> <ul style="list-style-type: none"> – working at heights – distance from edges – muscular-skeletal injuries – manual handling – providing advice 		
power lines		
recognition of live electrical wires or apparatus		
electrical wires and apparatus safety		
safety around power sources, services and assets		
power line proximity, safe approach distances and clearances:		
– power line approach distances*		
– Safe Approach Distances*		
– vegetation clearances*		
<p>*Note: Industry has determined that the knowledge requirement for power line distances and clearances within this section is for a national overview of the terminology and context and that specific distances relevant to state-based jurisdictions are not required and not recommended.</p>		
maintenance of awareness of power lines:		
– awareness of power lines distances and clearances		
assets, property and vegetation		
potential to harm trees		
identification of:		
– hazards		
– activities		
– circumstances		
protecting, securing and relocating assets, property and vegetation from damage		
risk control		
risk control		
WHS, site, environmental and traffic control measures:		
– work health control measures		
– work safety control measures		
– work site control measures		

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– environmental control measures		
– traffic control measures		
appropriateness of selected risk controls		
implementing WHS, environment and traffic control measures:		
erection of control devices and equipment:		
– erection of signage		
– erection of barriers		
– erection of warning devices		
– erection of traffic management equipment		
recording hazards:		
– reporting to supervisor		
– recording on hazard identification form		
– observation of tree defects		
– assist with examining trees		
– recording general condition of tree		
– recording signs and symptoms of diseases, pests and problems		
recording WHS, environment and traffic control measures		
Assessment conditions		
Assessment may be conducted in a simulated or real work environment; however, determination of competency requires the application of work practices under work conditions.	Yes/No (Y/N)	Signed (Initialled)
Have assessments been demonstrated consistently over time?		
Have assessments been demonstrated in a suitable range of contexts?		
Have assessments been demonstrated with a productivity-based outcome?		
Have assessments been demonstrated with multiple assessment events and reports?		
Assessor Declaration		
Assessors must satisfy current standards for RTOs in the assessment of arboriculture units of competency. Has assessment been conducted only by persons who have:	Yes/No (Y/N)	Signed (Initialled)
<ul style="list-style-type: none"> • arboriculture vocational competencies at least to the level being assessed? 		
<ul style="list-style-type: none"> • current arboriculture industry skills directly relevant to the unit of competency being assessed? 		

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Assessor name	Assessor qualification	Year	Full Signature
Competency Determination			
This section determines the skills and knowledge required to perform client management and risk assessment and operate in the legislative framework of AQF level 5 Arboriculture.			Competent /Not yet competent
The candidate is competent in the client management, legislation and risk assessment components of AQF level 5 Arboriculture.			
Competency Assessment Completion			
Assessor name	Date	Full Signature	

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